



**Dawson Public Power District** will be taking applications for the **Finance and Administration Manager** position at our headquarters in Lexington, Nebraska. This position's primary responsibility will be to oversee all financial and administrative functions of the District. *This job was previously posted, and our top 2 candidates elected to remain with their respective companies. The posting has also been updated to include benefit information.*

The position reports directly to the general manager and works with a team of 5 other department managers. Position has three direct reports with a total of 9 employees in the department. Dawson Power's Manager of Finance and Administration interacts routinely with the 11-member board of directors. Dawson Public Power District is a progressive and leading utility in central Nebraska with 80 employees, approximately 23,000 meters, 49 substations and over 5,800 miles of line.

Dawson PPD managers are encouraged to attend related educational/meeting opportunities for the expressed purpose of adding value to the organization and the team. This may involve traveling in and out of state occasionally.

The successful candidate will be required to relocate within 45 miles of the headquarters office in Lexington, NE. The facilities are modern, with newer equipment and our work atmosphere/dress casual. We are not offering a "work from home" option but will be open to flexible work hours for the right candidate.

Candidates should be safety focused and have good communication skills, be a team player, understand the principles of leadership that develops the employees for opportunities that keep them engaged and productive. This individual needs to be proficient in financial analysis, understand and apply accounting systems and software, including Microsoft Office 365.

A starting salary for a well-qualified candidate aligns with NRECA's compensation model for similar sized utilities. Currently, we offer a generous benefit package which includes both RS Plan at 1.8 and 401(k) with match, as well as sick leave payout of up to 960 hours upon retirement (after 10 years of service) and a unique (taxable) benefit called "longevity pay" which is your years of service times a factor of your annual salary, paid out the first week of December.

During business hours, you may call General Manager Gwen Kautz, at 308-324-2386 for more information about the position. If you would like a copy of the full job description and a list of all benefits, please send an email to Gwen.

Candidates with a 4-year degree in business, finance or related field will be given preference. But minimally, a candidate should have at least 4 years in a finance related field at an electric distribution utility. **Experience with NISC and iVue is required.** A combination of experience and education may be substituted. Anyone hired by this District must be able to pass a background check as well as pre-employment drug/alcohol testing.

Qualified candidates should send a cover letter of interest and resume to Gwen Kautz, on or before July 1, 2022. References will be requested if you are interviewed. You may send your cover letter and resume by email to [gkautz@dawsonpower.com](mailto:gkautz@dawsonpower.com) – **PDF only format accepted**; or by regular mail. A confirmation receipt of your submission will be sent!

### **About Dawson Public Power District**

Dawson Public Power District is a progressive and leading public power district serving over 23,000 meters in south central Nebraska, along the Platte River Valley. The customer base includes villages, manufacturing and agricultural accounts for farms, irrigation, animal production and grain drying. The district uses investments in infrastructure and technology to provide customers with reliable, safe, and affordable electric power. Dawson PPD employs 80 people, including three construction crews - maintaining 49 substations and over 5,800 miles of line. It is guided by an eleven-person board of directors.